

**St Michael's Parents Association  
Meeting  
Monday 12th September 2016**

**Minutes**

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| <b>Chair:</b>                  | Tricia Reid   |
| <b>Vice-Chair:</b>             | Trudy Lurshay   |
| <b>Secretary:</b>              | Patricia Roche  |
| <b>Teacher Representative:</b> | Jo Sheehy   |
| <b>Attendees:</b>              | All the above, plus, Sharon French, Alice O'Connell, Sabine Brenot, Linda Pearson, Yelka Oppold, Marcella Griso, Claire Kissane, Kate Sleeman, Dorota Waszkow, Ying Oliviero, Kateryna Fadel, Agnieska O'Sullivan, Mairead Daly, Dario Molinari, Dominic de Souza, Anne Woolford, Anne Marie Keegan, Kate Sleeman, Dorota Iwaszkow, Sylvester Ayomide, Yvonne Elie, Alice O Connell |
| <b>Apologies:</b>              | Ray Maffeo, Steve Mayes, Yodit Bahru, Penny salt, Annabel Cangrenen   |

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| <b>1</b> | <b>Welcome</b>   |
|          | Tricia Reid welcomed all attendees especially all the new Year 7 parents.<br>The June minutes from last meeting were all agreed. |
| <b>2</b> | <b>200 Club</b>  |

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|          | <p>The August draw took place and the results are as follows:</p> <p>1st Prize (£300) – (86) - Rachael Bonus<br/> 2nd Prize (£50) – (108) - Celia and Owen Edgar<br/> 3rd Prize (£50) – (125) - Dr.Pearl Chin<br/> 4th Prize (£50) – (81) - Eileen McNamara<br/> 5<sup>th</sup> Prize (£50) – (78) – Chiazor Mbakogu</p> <p>Tricia thanked Yelka for her hard work in helping to recruit 30 new members.<br/> Membership is currently standing at 134 from September.</p> <p>The September draw also took place and the results are as follows:</p> <p>1st Prize (£300) – (5) - John Shanahan<br/> 2nd Prize (£50) – (37) - Hilary Mulvhill<br/> 3rd Prize (£50) – (56) - Kate Sleeman<br/> 4th Prize (£50) – (33) - Norma Hall<br/> 5<sup>th</sup> Prize (£50) – (87) – Annabelle Bonus<br/> 6<sup>th</sup> Prize (£50) – 134 - Dr.B.Doherty</p> |
| <b>3</b> | <b>Year 7 BBQ</b>   |

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|  | <p>The feedback from the Year 7 parents was very positive and all felt it was a very well organised event thoroughly enjoyed by all who attended. Parents present said it far exceeded their expectations of a welcome to a school.</p> <p>Tricia asked if any improvements should be noted for next year and it was suggested that the tables could be labelled for each form more clearly as some parents didn't initially sit at the right tables. It was felt that this could be made clearer by including it in the letter to Year 7 parents.</p> <p>It was also suggested a tea and coffee stand might be appreciated.</p> <p>Tricia advised that all stocks of drinks and sweets sold out so more supplies will be purchased next year.</p> <p>A parent asked if a contact list for each form could be circulated and Tricia advised that there is a confidentiality issue regarding this and if parents were asked initially if they want to share their details with the form that might work. It was suggested to put a tick box on the Year 7 letter asking parents if they are happy to share their information. Tricia also suggested that by becoming a class Rep is a good way of building friendships with other parents.</p> <p>All present thoroughly enjoyed the South American band and felt the decorations were lovely.</p> <p>Trudy suggested asking all the helpers who signed up via doodle to supply their mobile numbers as this would help allocate people to the right job on the day.</p> <p><b>Year 12 Parent Meeting:</b></p> <p>Tricia and Linda handed out information packs at the August meeting and it was felt this could be repeated at the 28<sup>th</sup> September meeting.</p> |
| <p><b>4 Family Challenge Night - 14<sup>th</sup> October at 7.30pm</b></p> |   |
|  | <p>Marcella Griso and Greg run this very successful event with the help of the Year 9 parents. The impact was made on it being a fun, slightly challenging night with a range of activities to suit all ages.</p> <p>Helpers are required for reception, timing, score recorder, markers, floor officials, bar and food as well as raffle.</p> <p>It was agreed the hot food would be Pizza and hot dogs and it was also suggested to try milkshakes or babyshakes this year.</p> <p>An appeal will be sent out for raffle prizes in the form of wine, chocolates, vouchers or prizes aimed at children.</p> <p>It was felt that maybe sending an email to each form via their class reps advising them of the numbers coming from their form it may encourage more people to join in.</p> <p>Year 9 Reps should email their forms asking them for help to run this evening.</p>  |

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| <b>6</b> | <b>Planning for the Christmas Bazaar – Sunday 27<sup>th</sup> November</b>   |
|          | <p>Christmas Bazaar – This is the school’s biggest fund-raising event of the year. A small sub-committee of Sharon, Alice &amp; Tricia have begun planning.</p> <p>This event will run from 11.30-3.30pm. This is a whole school event and a great deal of help is required to make it successful. Each class runs a stall. Help especially needed on Friday afternoon from 2pm until approx 6pm as the majority is set up then.</p> <p>Tricia will contact Diane McCourt (Yr 12 parent), who has kindly donated an Auction prize, in past years.</p> <p>The milkshakes will be trialled at the challenge night with a view to repeating again here.</p> <p>Catering – kitchen staff have been booked.</p> <p>Canvassing for Prizes/Stalls &amp; Sponsorship requests – Help required:<br/>We need to approach local shops, restaurants, companies, tourists attractions, entertainment centres etc. The Committee has a ‘canvassing letter’ provided by the School, which can be sent out. Thanks to the Committee members who volunteered to take on this role.</p> <p>Estate Agents Boards - Foxtons have agreed to sponsor this event and will pay £15 for 40 boards. The previous long term sponsor Jeremy Leaf pays £10 per board.</p> <p>Sharon has begun designing advertising for this event which will be based on a woodland theme.</p> <p>Matched Donations – Need to request annually, as we may have new/existing parents that are able to provide match donations through their work contacts. This can make a huge difference to overall funds raised at an event.</p> <p>Toiletries Stall – Please ask family/friends to start collecting any cosmetics/toiletries for the stall.</p> <p>There will be an envelope stall and possibly some outside stalls for which we charge £30. The bottle and chocolate tombola are very successful.</p> <p>Year 7 will be in charge of the cake stall and will need lots of helpers to set up on Friday and on the Sunday morning also. Tricia suggested having a Christmas Bake off and Guess the length of the log which are easy fundraisers.</p> <p>There will be lots of games to entertain all ages.</p> <p>A parent suggested selling butter beer.</p> <p>Year 8 will be in charge of the gifts for the snow princess.</p> <p>Year 9/10 and 11 will be in charge of running the toiletries tombola and the whole school will be asked to donate toiletries, a bottle and chocolate.</p> <p>Tricia will look into getting the raffle tickets printed soon and there will be cash prize as the first prize.</p> |
| <b>6</b> | <b>Accounts</b>  |

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|          | <p>There was £3,447.15 in the account in September 2015.</p> <p>The revenue for the last academic school year was £38,730.14 with £20,000 coming from the Golf Day.</p> <p>The PA have made a donation of £35,000 to the school and the costs for the speech day were £2,792.66 and the balance as at 31<sup>st</sup> July 2016 is £4,384.63.</p> <p>There will be a dinner dance on 7th July as it was previously agreed the golf day would not be an annual event.</p> <p style="text-align: right;">Meeting closed 8.40pm</p> |
| <b>7</b> | <b>Any Other Business</b>  |
|          | None   |
|          | <b>Date of Next Meeting: Monday 31<sup>st</sup> October at 7.30pm at St Michaels School.</b>   |