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**Job Description**

**Job Title:** Science Teacher

**Reports to:** Head of Department

**Job Purpose:** The Science Teacher enables all students in all years to become confident learners and to reach their full potential in their subject.

Responsibilities

1. Teach Science within the National Curriculum Guidelines.
2. Plan and prepare lessons in advance in collaboration with colleagues and ensure that learning is kept within curriculum targets.
3. Carry out departmental and school assessment procedures and marking policies.
4. Record and report on the development, progress and attainment of pupils including attending meetings with parents to discuss attainment and progress.
5. Keep a disciplined class whilst promoting the general well-being of children.
6. Participate in the provision of co-curricular activities and clubs.
7. Maintain resources as necessary within the budgetary allowance.
8. Carry out the necessary administration as required.
9. Assist the Head of Department in reviewing development plans, curriculum documents and policies.
10. Promote development within Biology/Chemistry and identify any associated staff development requirements.
11. Carry out break duties as timetabled or when necessary.
12. Attend school meetings and In Service Training as and when required.
13. Maintain an appropriate awareness of, and work effectively within, the policies and procedures of the school.
14. Operate safely within the workplace and maintain a high standard of practice.
15. Behave professionally at all times and maintain confidentiality of information.
16. Promote and safeguard the welfare of the pupils that fall under your responsibility or that you come into contact with.
17. Such other duties that the Headteacher may reasonably and from time to time require.

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| CRITERIA | ESSENTIAL | DESIRABLE |
| Education/Training/Professional Qualifications | Science Degree including Teaching Degree. Either PGCE or recognised equivalent experience – teaching and practical. | Further relevant professional qualifications and professional development work.  Teaching experience |
| Skills and Abilities | Ability to prioritise workloads  Ability to work on own initiative  Ability to inspire pupils with an enthusiasm for learning  Good interpersonal and communication skills  Good team player  Good IT skills | Willing to use parental help |
| Knowledge/Experience | Knowledge of best practice for Teaching and Learning.  Up to date knowledge of current learning strategies  Professional understanding of the educational needs of children | Evidence of teacher training and/or continuous professional development |
| Other | Recognition of the delivery in cultures and nationalities within the school  Willingness to be involved in extra-curricular activities including after school clubs  Support of the school’s Catholic ethos |  |

May 2024